**Withdrawal from Review Acknowledgment**

Date: \_\_\_\_\_\_\_\_\_\_

Operators (and/or Planners) Name1

Operators (and/or planners) Address2

Operators (and/or planners) Address2

Re: Withdrawal of \_\_\_\_\_\_\_\_\_\_ [NMP Name] NMP

Dear \_\_\_\_\_\_ (Operator or Planners name1),

The \_\_\_\_\_\_\_ [Name3] County Conservation District formally acknowledges receipt of your email/ letter [Choose] dated \_\_\_\_\_\_ [Date4] which states “\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [Include the language that states to remove the NMP from the review process].”

Based upon this request, the [NMP name] for crop year(s) \_\_\_\_\_\_\_ [add the crop years that the NMP was written for] will be withdrawn from consideration and returned to you.

I would like to remind you of the program protocol for withdrawing an Act 38 NMP from the review process, as indicated below, and as listed in the Nutrient Management Act Program Technical Manual.

The Nutrient Management Act Program Technical Manual states that a plan shall be resubmitted in the following manner:

Section V Plan Review and Implementation, Page 5:

Provisions for withdrawing of a plan under review**.**

The following guidance is provided for CAO, CAFO and VAO plans undergoing review under the Act 38 program. It should be noted that CAOs and CAFOs have an obligation to maintain a valid and current nutrient management plan for the entire life of their operation. Therefore, should a mandated Act 38 participating farm withdraw a plan that is under review, *they are required to resubmit a new plan within 30 days of withdrawal, in order to demonstrate a desire to maintain compliance*.

**As directed by the Nutrient Management Technical Manual, please re-submit an Act 38 NMP for the\_\_\_\_\_\_\_ [NMP Name] farm operation by \_\_\_\_\_\_\_\_ [Date5].**

If there are any questions, call our office at \_\_\_\_\_\_\_\_\_\_\_\_\_ [Phone6].

Sincerely,

Name7

Title

 Name 3 County Conservation District

Cc: Planner or Operator (Whomever the letter is not addressed to)

 DEP if Operation is a CAFO

Operators (and/or Planners) Name1 – This will depend on whom submitted the written request to pull the NMP from review

Operators (and/or planners) Address2 - This will depend on whom submitted the written request to pull the NMP from review

Name3 – Your conservation District Name

Date4 – Date you receive the correspondence

Date5 – 30 days after this letter is sent

Phone6 – Your office phone number

Name7 - Your Name