**SAMPLE WAIVER REQUEST APPROVAL LETTER**

Date:

Operator Name *[Name1]*

Farm Name (*if used in waiver request*)

Operator address

Operator address

Re: Manure storage setback waiver for *[Name1]* animal operation

Dear: Mr. / Mrs. / Ms. *[Name1]:*

On *[Date2]* the *[Name3]* County Conservation District (\_\_CCD *[Name3])* received your application for a waiver from the manure storage setback requirements in Pennsylvania’s Nutrient Management Act (Act 38 of 2005) regulations. The proposed project site, located at *[Address4],* in \_\_\_\_\_\_\_\_\_\_ Township, \_\_\_\_\_\_\_\_\_ County was visited and evaluated on *[Date5]* by *[Name3]* in conjunction with staff from the State Conservation Commission (SCC), and/or USDA’s Natural Resources Conservation Service (NRCS).

After thorough review, *[Name3]* has deemed that the waiver request requirements under section 83.351 has been satisfied for your specific proposed project, and therefore the proposed waiver at the site listed above is approved in accordance with the Nutrient Management Act requirements. Setback requirements for the construction of your proposed manure storage are waived pursuant to Section 83.351of the Act 38 Nutrient Management Rules and Regulations. This waiver is approved with the understanding that it will not adversely affect water quality and the environment.

Please be aware that this Waiver Approval Letter will need to be included with your proposed, or forthcoming, Nutrient Management Plan (NMP). It is recommended that you keep a copy of this letter onsite as part of your other nutrient management, and construction records.

Should you have any questions concerning your waiver, please feel free to call \_\_\_\_\_\_\_\_ for further clarification.

Sincerely,

John Doe *[Name6]*

*[Name3]*

Title

cc: CD NM Specialist *(if signed by someone other than the plan reviewer of record)*

Local NRCS staff that were involved

 SCC staff that were involved

 Planner

 File

 DEP if Operation is a CAFO

*Name1 =* *Name on Waiver application: Operator’s and/or Farm name.*

*Date2= Date District received operator’s written request for a waiver*

*Name3 = Your conservation district name, first written out, then abbreviated thereafter (ex. Adams County Conservation District (ACCD))*

*Address4= Site address (minus the state and zip code)*

*Date5= Date district & NRCS made site visit to proposed project site*

*Name6= Preferably this would be the reviewer of record, however, it could also be a district manager or board chairman.*